



Northwest Child Development Centre

Working together with families, collaborating with communities, strengthening the region

Family Connection Centre - Therapy Assistant
Burns Lake, British Columbia
Part Time Permanent (up to 20 hours per week)
Compensation: \$26.46 - \$32.19
Start date: May 2025
Open until filled

Job Summary:

Under the direction and supervision of a Therapist (Physiotherapist, Occupational Therapist, Speech-Language Pathologist), the Therapy Assistant is responsible for assisting the clinician in the delivery of therapeutic programs to children and youth as well as managing the program's equipment and resource inventory. The TA will carry out tasks related to implementation of therapeutic programs as developed and assigned by a therapist. The TA works as a member of a family-centered interdisciplinary team providing therapy and support services to children/youth from birth through to school aged. This position is in our Regional Office, located in Smithers, British Columbia. This position will be required to travel throughout our service delivery area, from Houston to the Hazelton's.

Qualifications:

- Diploma, certificate or equivalent in Therapy Assistant program.
- Combination of education and experience.
- Minimum 1 year's experience working with children and youth who require extra support.
- Experience working under the direction of Therapists.
- A valid driver's license and own vehicle is required.
- Criminal Record Check

Skills:

- Strong interpersonal and organizational skills.
- Ability to organize and prioritize multiple demands and priorities.
- Ability to maintain confidentiality.
- Ability to work independently and in collaboration within multi-team settings.
- Knowledge of office software (Word, Excel, Publisher, Office 365) and database utilization / case management system.
- Knowledge of medical terminology.

NWCDC Thanks all interested applicants. Only those chosen for an interview will be contacted.
Do you require accommodation or reasonable adjustment during the recruitment process? Please let us know.
NWCDC is committed to diversity and inclusion throughout the recruitment and employment process.

Apply to:
Kerri Bassett, Executive Director
E-mail: hr@nwcdc.ca

Regional Office- Smithers: 1471 Columbia Drive, P.O. Box 995, Smithers, B.C., V0J 2N0 Phone: (250) 847-4122 Fax (778) 648-2032 Toll-Free 1-855-947-4122

Burns Lake Location: 270 9th Ave, PO Box 1146, Burns Lake, B.C., V0J 1E0 Phone: (250) 692-4201 Fax (778) 648-2032

Hazelton Location: 2725 Hwy 62, Hazelton, B.C., V0J 1Y1 Phone: (250) 842-5044 Fax (778) 648-2032

Vanderhoof Location: 1393 Hwy 16E, PO Box 1679, Vanderhoof, B.C., V0J 3A0 Phone: (250) 567-2911 Fax (778) 648-2032

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